Preparing for UCPath

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Systemwide UCPath News
On November 30, 2015, the UC Office of the President became the first location to deploy UCPath. UCOP employees now visit ucpath.universityofcalifornia.edu for self-service pay, benefits and HR transactions. The systemwide UCPath PMO is looking ahead to future deployments. Their teams continue to work with the pilot deployment group (UCLA, UC Riverside, UC Merced, and ASUCLA) with the goal of completing a data conversion plan (the approach to extract data from PPS and move it into UCPath) in May 2016. Though the deployment timeline for the campuses still needs to be determined, the sequence is as follows:

UCSB UCPath News
The UCSB project team is busy preparing for UCPath. Current project work is divided into four workstreams:

- **Future State Process Designs:** Payroll and personnel experts from UCSB divisions and colleges continue to analyze business requirements and develop recommendations for how local payroll, human resources, benefits, and academic personnel business processes impacted by UCPath will work on campus once the system is implemented. To date, the teams have worked on approximately 34 of the 137 processes slated for review.

- **Organizational Readiness:** As a part of the Future State Process Design effort, the campus is documenting and analyzing how the new future state processes will change the work we do today. The project team will assess the change impacts with the Strategic Advisory Committee and additional stakeholders as needed to plan strategies that promote a smooth transition to UCPath.
• **IT Delivery:** The UCPath project team is defining the scope of technical activities required by the project. This includes systems integrations on campus, as well as reporting. Additional research is needed to identify other campus systems that use payroll and personnel data to support downstream business processes. The mission critical integrations include approximately 15 interfaces across 5 different systems: Identity, Kronos, Student Information Systems, Parking, and the Campus Financial System.

• **PPS Data Cleanup:** Human Resources, Academic Personnel, and Payroll, in collaboration with department PPS Preparers, continue to review PPS data in preparation for data conversion activities required under UCPath.

**What will the UCPath Center do for me as an employee?**

When UCSB goes live with UCPath, employees will have access to UCPath Online (ucpath.universityofcalifornia.edu) for self-service pay, benefits & HR transactions, and the UCPath Center. Generally, UCPath Online will be available 24 hours a day, seven days a week and the UCPath Center will be open to serve employees from 8am to 5pm, Monday through Friday.

• **With UCPath Online, employees can:** Submit questions; Track requests in the ticketing system; Look up answers in a knowledge base; Review/Change certain personal information directly in the system.

• **UC Supervisors/Managers will be able to use UCPath Online to do activities like:** Approve certain transactions through automated approval routing tools; Review the status of transactions and approvals in the process; Find management and support information.

**I’m a PPS preparer. What does this mean for me?**

In general, the functions you perform will remain mostly the same. The tools and processes you use to manage payroll and personnel tasks will change substantially.

**Who may I contact if I have questions?**

Maria Aylon, UCPath Project Manager (x3401)